

Lake Park Athletic Boosters

Minutes from November 10, 2014 Meeting

Present: Katie Pall, Karen Probst, Larry Vittal, Jim Frale, Karen Robinson, Enedelia Gonzalez, Kerrie Trebonsky, Doug Denson and Pete Schauer

Absent: Jen Poremba, Victoria Zepeda

Others:

Call to Order: 7:04pm

Secretary's Report: Karen Probst made a motion to approve the September minutes, Larry Vittal seconded the motion. The minutes were approved. Karen Probst made a motion to approve the October minutes, Larry Vittal seconded the motion. The minutes were approved.

Treasurer's Report: Tax returns are complete and filed. Paid \$15 to file the return & no federal filing needs to be completed. All Apple iPad invoices have been paid. All grant contractor invoices turned in by Pete have been paid. We received both checks from Lake Park for membership dues paid with school registrations. Katie will email concession committee to determine who has all of the fall starting banks,. Jim indicated that several deposits have been turned in with no information except a total on the outside of brown paper bag. He will send an email requesting that all closers fill out the cash remittance form for each deposit. Jim also received several deposits tonight and within the past few days. He is requesting that deposits be turned in a timely manner so that he has time to prepare the reports for our monthly meetings. The \$2100 coaches development shown on the balance sheet this month will be reversed, the coaches did not attend the training event. Kerrie and Jim are working on resolving the two NSF checks that were returned from membership dues.

Larry Vittal made a motion to approve the September Treasurer's Report. Kerrie Trebonsky seconded the motion. The motion was passed. Larry Vittal made a motion to approve the October Treasurer's Report. Kerrie Trebonsky seconded the motion. The motion was passed.

Athletic Director's Report: Winter season games will start at the end of this month. The week of Thanksgiving will be a busy week at Lake Park with wrestling and girls basketball events.

Pete asked that we hold off on taking a vote on the Interactive Wall of Fame proposal until the invoices are in for the softball field renovations. The softball field project will be complete before our next meeting and he will have the total cost of the project by that meeting. Since this is not a regular booster meeting, Katie indicated that we could take a vote by email if necessary.

Softball field upgrades are on track to be completed by December 1st.

Follow up to Track Coaches Professional Development Application from last month. Larry Vittal made a motion to approve \$400 per coach (total of \$1600) for the Track Coaches to attend the National USTFCCCA Convention in Phoenix, AZ in December. Karen Probst seconded the motion. The motion was approved.

Pete did confirm that the boys bowling coaches did not attend their \$2100 conference that we approved last year.

Committee Reports

- a. **Vice President's Report:** Katie has completed the master schedule. Victoria will be working on securing the team parents, openers and closers for each winter sport.
- b. **Concessions Report:** Sales reports: \$4414 from the October 17th football game, \$245 from the October 18th frosh football game, \$854 from the October 25th cross country meet. Katie will email the concession committee members to let them know that any maintenance requests should be sent to Pete Schauer. All product has been moved indoors from the outdoor concession stands.
- c. **Spirit Wear & School Store:** Spirit Wear sales at the last football game was \$521. School Store sales at east campus last month was \$494. January 25th is the first incoming freshman parent orientation meeting. Spirit Wear is planning to have a new t-shirt design ready for that event. Lancer Nation sold a lot of the breast cancer t-shirts they offered through a pre-order sale. Karen has been working on getting the school store volunteers in to complete their background checks. Pete indicated that the background check must be done before the volunteer works in the school. Karen will check into the amount of sales that have been made through the online website and report back at our next meeting.
- d. **Sponsorship Report:** McDonalds has agreed to a 3 year sponsorship of \$5500, we are waiting to receive their check in the mail. Wingstop will be signing up again next year for a \$5500 sponsorship. We will need to add their information to the press box at the baseball field. May also need to add McDonalds, the amount of their sponsorship would include 3 scoreboards however the baseball scoreboard is full. With the news report indicating that Stratford Mall is going to be renovated, Larry will contact them again regarding their sponsorships status. Pete reported that the cost to add an additional bracket to the football scoreboard to allow 3 more sponsor advertising spots would be \$4165. The boosters have opted not to pursue this further.
- e. **Fundraising Report:** Wingstop Wednesdays have been slow. The first Wednesday sales were \$90. The second Wednesday sales were \$86. The third Wednesday sales were \$136. This Wednesday is the last scheduled Wingstop Wednesday. Larry will be contacting American Family to follow up on the check for \$250 they agreed to send at the end of the football season.
- f. **Membership Report:** Total members to-date are 316, which is two less members than last year. Total profit is \$16,200. Saved in expenses by using inventory on hand instead of buying a new gift item. Membership number breakdown: 83 at \$25, 95 at \$75, 131 at \$100 and 7 at \$150. Kerrie has 44 premium gifts that have not been picked up. She will deliver them to the school and ask them to be sent home with the students.

School Board Representative – Doug Denson: Doug thanked the school board for working with Pete and Katie to resolve the iPad issue for the boosters.

Old Business

- Research was done after the school board recommendations for additional insurance coverage that the boosters should have. Found that the treasurer is bonded for the amount of \$100,000. The boosters are covered under the school's insurance policy in the case of an accident. A crime policy was recommended. Determined that the largest amount of money that is carried from an event to the treasurer is no more than \$10,000. A quote for a \$10,000 crime policy would be \$450 annually. Larry Vittal made a motion to purchase a \$10,000 crime policy. Jim Frale seconded the motion. The motion was approved.
- Please update your files and to do lists so that your position can easily be turned over to a new member. Katie would like a copy of these for her records.

New Business

- Katie will ask Victoria to book a reservation for Venuti's for our December meeting scheduled for Monday, December 8th at 7PM.

Meeting adjourned at 8:15pm.