

Lake Park Athletic Boosters

Minutes from October 6, 2014 Meeting

Present: Katie Pall, Jen Poremba, Karen Probst, Larry Vittal, Jim Frale, Karen Robinson and Pete Schauer

Absent: Enedelia Gonzalez, Kerrie Trebonsky, Victoria Zepeda and Doug Denson

Others:

Call to Order: 7:08pm

Secretary's Report: Approval of the Secretary's Report was tabled until we have a quorum.

Treasurer's Report: Checks from Itasca Bank, Harris and Wingstop have been received. A check from Lancer Nation has been received for \$3719.75. Income is up a little, expenses have stayed the same. We are on a similar pace to what we brought in last year. Jim found that there was a double journal entry made that skewed the numbers for the credit card issue reported last month. A check for \$100 was received and deposited from Lake Park for the folders that were purchased from the school store. The tax reports are complete and ready to be signed. Jim to contact two families that had NSF checks for membership.

Approval of the Treasurer's Report was tabled until we have a quorum.

Athletic Director's Report: This is the last month of the fall season. On Oct. 18th JV Girls Volleyball tournament will be at west campus only. On Oct. 24th and 25th Varsity Girls Volleyball tournament will be at both campuses. On Oct. 25th the regional cross country meet will be held at East Campus. The first race will start at 1pm and the awards will be done about 3pm.

After internal administrative discussions and confirming Lake Park's liability if boosters were to use one of our devices on loan for credit card purchases, the decision was made to loan the boosters a district iPad. The district will require a usage agreement and liability waiver. The device will need to be turned in to Pete Schauer monthly in order for Lake Park to monitor and update its security.

The administrative also provided some best practice recommendations. The booster club should develop a criminal acts policy. The booster club should purchase general liability insurance to protect itself in the event of credit card fraud, identity theft, misappropriation of funds, etc. The administration is requiring that all volunteers in the school bookstores be fingerprinted and submit to a background check. This can be done at the Lake Park Administrative Offices. Karen will forward a list to Pete of the volunteers that will need to have background checks.

Lake Park is interested in installing an interactive wall of fame to replace the current photo frame system we use in the main gym at west campus main gym lobby. Lake Park is asking for the Booster Club to contribute 1/3 of the total cost of the project (\$11,000) or \$3,700.

Softball field upgrade updates. The net system backstop has been completed and the masonry backstop is being installed. Additional, concrete floors and new railings and protective netting has been added to the dugouts. The foundation for the expanded floor has been poured for the press box and the work on that project has commenced. Expecting that the project will be completed by December 1, 2014. Pete estimates that the total cost of the project will be \$15,000.

Professional development request received to send four track coaches to attend the National USTFCCCA Convention in Phoenix in December at a cost of \$4,000. Pete recommended that we contribute the cost of the registration fees that would total \$1600. We will need to vote on this at the November meeting.

Committee Reports

- a. **Vice President's Report:** Victoria is working on the Winter Sports schedule.
- b. **Concessions Report:** Having trouble with volunteers not showing up at soccer and football games.
- c. **Spirit Wear & School Store:** Total school store sales for September was \$829. At the 9/19 football game sales were \$972 at the 9/26 game sales were \$1000. Total sales for Lancer Nation for the month of September was \$1385.
- d. **Sponsorship Report:** Sponsorship checks for Harris Bank, Wingstop and Itasca Bank have been received. Waiting for checks from McDonalds, Athletico and Jimmy Johns. Talked to Pete about adding sponsorship plaques to the baseball press box. Wingstop should have showing at the baseball field also, but there is no room on the scoreboard. Currently have one opening on the football scoreboard and one on the basketball scoreboard. American Family check will be received at the end of the football season. Pete will find out the cost to add another bracket to the bottom of the football scoreboard so we can add more sponsorship spots.
- e. **Fundraising Report:** Next poker night is Wednesday and will be held at the Brunswick Zone on Lake St. Larry needs help for the 1:30-3pm and 3:30-6pm shifts.
- f. **Membership Report:** Pete will look into the status of the check for booster memberships that were paid through registration. Kerrie will look to see if the school can refund membership dues to a family that moved two weeks into school. Pete will email her with the name of the family.

School Board Representative

Old Business

- Katie presented the board with two layouts for the larger booster brick we will be getting at the football field. The board decided on one option which Pete will forward to the contractor who is making the brick. We will be provided with a draft for final approval before it is cast.
- Really need to start lining up replacements for the booster members that are leaving at the end of this school year. If they can shadow the existing member next semester would be ideal.

New Business

Meeting adjourned at 8:30pm.